



**OFFICE OF THE  
PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX  
Andhra Pradesh and Telangana.**

10<sup>th</sup> Floor, 'B' Block, Income Tax Towers,  
AC Guards, Hyderabad – 500 004.

F.No. PrCCIT/Estt./Assn./ITEF/2018-19

Date: 28.06.2018

To

All the Head of Offices in AP & TS Region.

Sir/Madam,

Sub: Establishment – Recognition of Income Tax Employees Federation -  
Verification of membership – Non- Gazetted Employees-Reg.

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Please find enclosed a copy of letter in F.No.B –12020/02/2018-Ad.IX dated 12.04.2018 received from CBDT, New Delhi on the captioned subject which is self explanatory.

2. In this connection, I am directed to request you to furnish the information in respect of the non-gazetted employees working in your office/ under your charge, at the earliest.

- i. Total number of non- gazetted employees under AP & TS charge.
- ii. Total number out of (i) who are the members of ITEF.

3. I am also directed to request you to treat the matter as URGENT and send the information by return of FAX.

Yours faithfully

(SUBRAHMANYAM TO PA)

Dy. Commissioner of IT(Hqrs.)(Admn.)  
O/o. Pr. CCIT, AP& Telangana.

Copy to:

1. The AO(DDO), O/o. Pr. CCIT, Hyderabad with a request to furnish the details in respect of Group – 'C' employees working in the Pr.CCIT office at Hyderabad.
2. The General Secretary, ITEF, AP & Telangana, Hyderabad.



S.No. 4

F.No.B-12020/02/2018-Ad.IX  
Government of India  
Ministry of Finance  
Department of Revenue  
(Central Board of Direct Taxes)

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Room.No.458, 4<sup>th</sup> Floor, Hotel Samrat,  
New Delhi 110021  
Dated the 12<sup>th</sup> April, 2018

To

All Pr. Chief Commissioners of Income Tax(CCA's),

Subject:- Recognition of Income Tax Employees Federation (ITEF) under CCS (RSA) Rules-1993-  
Verification of Membership - Regarding

Sir/Madam

I am directed to refer to the subject cited above and to say that recognition to the Income Tax Employees Federation for a period of five years with effect from 8<sup>th</sup> June, 2013, will be expiring in the June, 2018. The matter regarding further extending the recognition to Income Tax Employees Federation is under consideration of the Government for which fresh verification of the membership is required.

2. The verification of membership for the purpose of recognition of a service Association shall be done by the check-off system in pay-rolls of member employees, as prescribed by DOP&T vide their O.M. No. 2/10/80/JCA dated 31-01-1994 (copy enclosed). It has been stipulated in the said O.M. the member-employees will authorize the DDO to deduct the monthly subscription from their payroll and deposit it in the account of a particular Association. Further, under this system a Government servant can subscribe to only one Association and if an employee gives option in favour of more than one Association, his option will be treated as invalid.

3. You are, therefore, requested to kindly verify the membership of the "Income Tax Employees Federation" through the check-off system in pay rolls of the Non Gazette employees in the Income Tax Department under your Charge and furnish the following information to the Board by the 30<sup>th</sup> April, 2018.

- (i) Total number of Non- Gazetted employees of Income Tax Department.
- (ii) Total number (out of (i)) who are members of the Income Tax Employees Federation.

Yours faithfully,

Encl:-As above.

Nirbhai Singh  
(Nirbhai Singh)

Under Secretary to the Govt. of India  
PH: 24122761

Issued  
Sonika  
12/4/18